

ADIPEC 2021
USA Partnership Pavilion | US2 Turnkey Stand Identification
Exhibitor Communication #5



أديبك
ADIPEC
The Abu Dhabi International Petroleum
Exhibition & Conference
November 15-18, 2021

Company Name: «Exh_As»

Booth Number: «Exhib_Booth»

**subject to change at organizers discretion*

Dear «BthFirst»,

The deadline for the US2 Turnkey Stand Identification is extended to, **October 10, 2021**

At this time, we have NOT received your mandatory US2 form for your company name. If you do not submit this form by the above deadline, your company name will be written in standard text on your fascia/counter/pylon as follows:

«Exh_As»

(per your listing on your signed contract)

If you wish to change the above, you can still access the [Kallman Exhibitor Portal](#) to access the US2- Turnkey Stand Identification no later than **October 10, 2021**. **We CANNOT make changes onsite to your Stand Identification.**

If you've already ordered Electric, Furniture, Graphics, OR currently in a conversation with me, please disregard the following, however please complete the US2 Stand Identification Form in the Exhibitor Portal. However, if you wish to order additional items for your stand, these forms also have a deadline of **October 10, 2021**. So please hurry and place your order. **Note that your stand package includes one electrical outlet for every 9sq meters of space reserved.**

To save time, you will find the following documents linked should you choose to purchase full graphics in your booth:

- [Graphic guidelines](#)
- [File upload instructions](#)
- [Purchasing instructions](#)

Please review the aforementioned documents carefully. Then proceed to login to the [Kallman Exhibitor Portal](#), use your company email address and click "forgot password". Follow the email prompts to reset your password and gain access to place orders.

If you miss any of our communications, don't worry – we archive all past emails on our [Exhibitor Zone](#) for ADIPEC under the Exhibitor Communications tab!

We hope you find this information helpful. If you have any questions or concerns, please do not hesitate to contact us.

For questions regarding:

Stand design/ booth upgrades/ registration/ badging

Sharon Slender | +1 201-251-2600 x111 | SharonS@kallman.com

Sponsorship/ Advertising/ USA Guide/ Co-Exhibitor

Erica Marino | +1 201-25x1-2600 x138 | EricaM@kallman.com

Creative Services / Custom Booth Designs

Christina Jennings | +1 201-25x1-2600 x120 | ChristinaJ@kallman.com

Best Regards,
The Kallman ADIPEC Team

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