



Trade Visitor Registration Guide

Step 1: Trade Invitation Email from Exhibitor

Trade Invitation Email will include details about the event, and Trade Invite pin(s) for your use to register as a Trade Attendee at Singapore Airshow 2022.

The screenshot shows an email header with the Singapore Airshow logo and tagline 'WHERE AVIATION'S FINEST MEET'. The body of the email is as follows:

Dear **Guest**,

You are cordially invited to **Singapore Airshow 2022**, from 15 to 18 February at Changi Exhibition Centre, Singapore.

The biennial is Asia's largest and most influential international aerospace and defence exhibition for stakeholders to forge strategic alliances, collaborate for change to shape the future of the global aviation industry.

How to redeem your complimentary trade pass?
Register with the unique Registration PIN below to enjoy a complimentary 2-day trade pass to the event.

RPT1234

Note that access to Singapore Airshow will be based on the allocated days you have registered for.
Each PIN is unique and limited to one redemption only.

Red Pin (RP) – Tue & Wed, 15 & 16 Feb
Blue Pin (BP) – Thur & Fri, 17 & 18 Feb

The PIN will expire on 30 December 2021.
Please note that this e-mail invitation is not a valid trade pass.
You will be required to pre-register online; no walk-ins will be allowed.

Register early to avoid disappointment!

[CLICK HERE TO REGISTER!](#)

NOTE: Trade Visitors will only be able to attend Singapore Airshow 2022 based on your specific registered dates.

Either **Tuesday, 15 Feb & Wednesday, 16 Feb** or **Thursday, 17 Feb & Friday, 18 Feb**.

Step 2: Register as a Trade Attendee

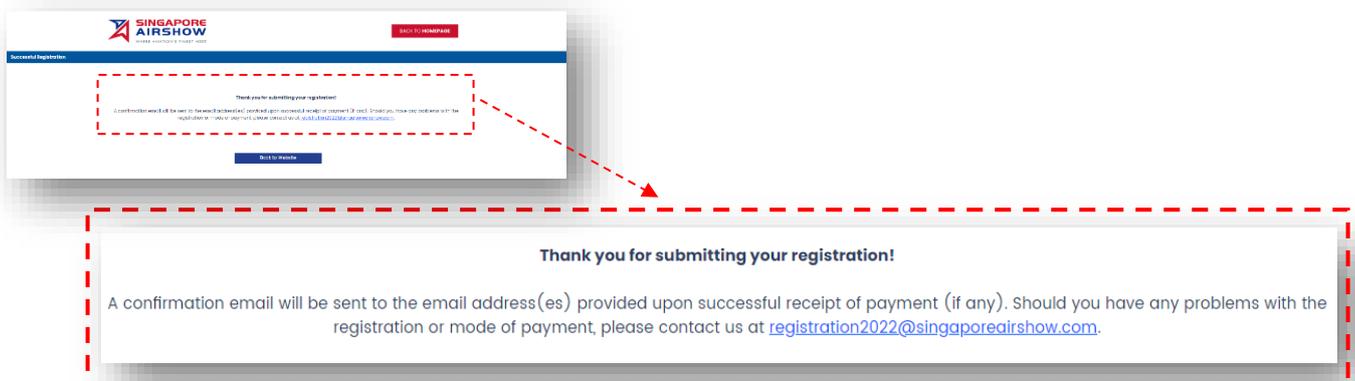
- You may register as a Trade Attendee with the allocated pin for the event via this link:
Trade Visitor Registration Link: <https://singaporeairshow.com/register>
- Kindly indicate the given pin code into Part 7: Trade Visitor Pass
- It should indicate "**Successful**" before you can proceed.

Part 7: Trade Visitor Pass
Please indicate the registration pin provided in your trade invitation below.*

Enter your registration pin **Successful**

Step 3: Complete your Registration

Upon completion, you will see that the system has accepted your registration.



SINGAPORE AIRSHOW
Thank you for submitting your registration!

A confirmation email will be sent to the email address(es) provided upon successful receipt of payment (if any). Should you have any problems with the registration or mode of payment, please contact us at registration2022@singaporeairshow.com.

Step 4: Receiving your Confirmation of Registration Email

In your Confirmation of Registration email, you will notice that there is a Visitor Centre portal which you may login to verify and retrieve your **Confirmation Slip** to facilitate the on-site collection of your Trade Visitor pass.

Note that the **yellow highlight** below indicates the date(s) you have registered for.

Fri 3/12/2021 2:19 PM
 registration2022@mail.singaporeairshow.com
 Confirmation of Trade Visitor registration to Singapore Airshow 2022

To:  visa@singaporeairshow.com
 Cc:  Esmeralda Lim



SINGAPORE AIRSHOW
WHERE AVIATION'S FINEST MEET


**SINGAPORE
AIRSHOW**

Dear Esme Dan,

Thank you for registering to attend the Singapore Airshow! Please be reminded that your Trade Visitor pass only allows you to access the event on **2-Day Trade Pass (15 Feb & 16 Feb 2022)**.

Please login to the Visitor Centre to retrieve your Confirmation Slip to facilitate on-site collection of your trade visitor pass.

Visitor Centre Portal:	https://emanual.experiaevents.com/oem-AirShow/org/AdminLogin.aspx
Your Login ID:	610310014
Password:	1%@ECJkn8GaA

Important Notes

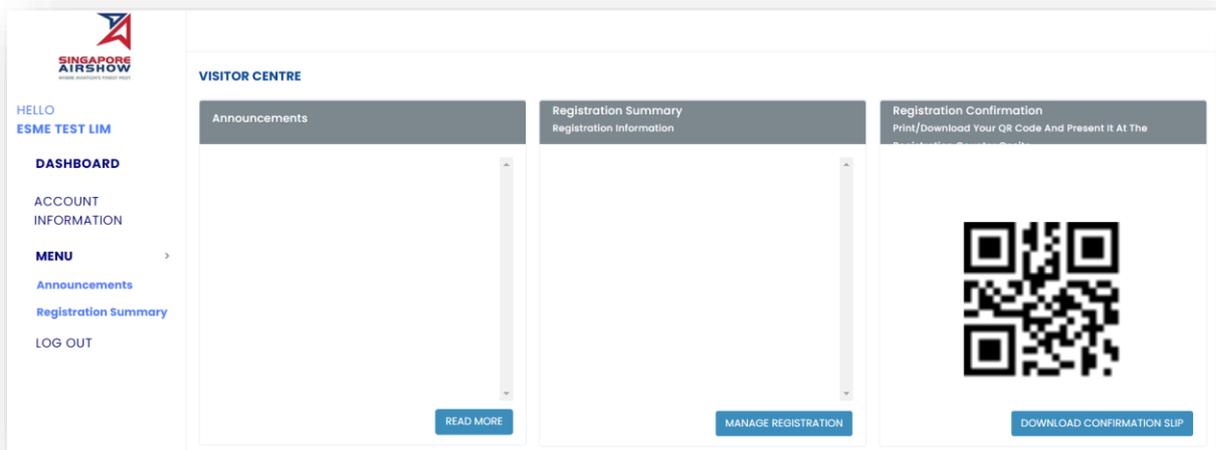
- You can either print out or download your Confirmation Slip into your mobile device and present it on-site at the registration counters to collect your pass.
- All registered attendees will have access to the Virtual Platform during event days. More information on the Virtual Platform will be shared at a later date. You are required to verify your Visitor Centre account before you can access the Virtual Platform.

Visitor Centre Portal Login Credentials - You will be required to reset your password upon your first login. There will be a prompt to indicate the change.

Visitor Centre Portal:	https://emanual.experiaevents.com/oem-AirShow/org/AdminLogin.aspx
Your Login ID:	610310014
Password:	1%@ECJkn8GaA

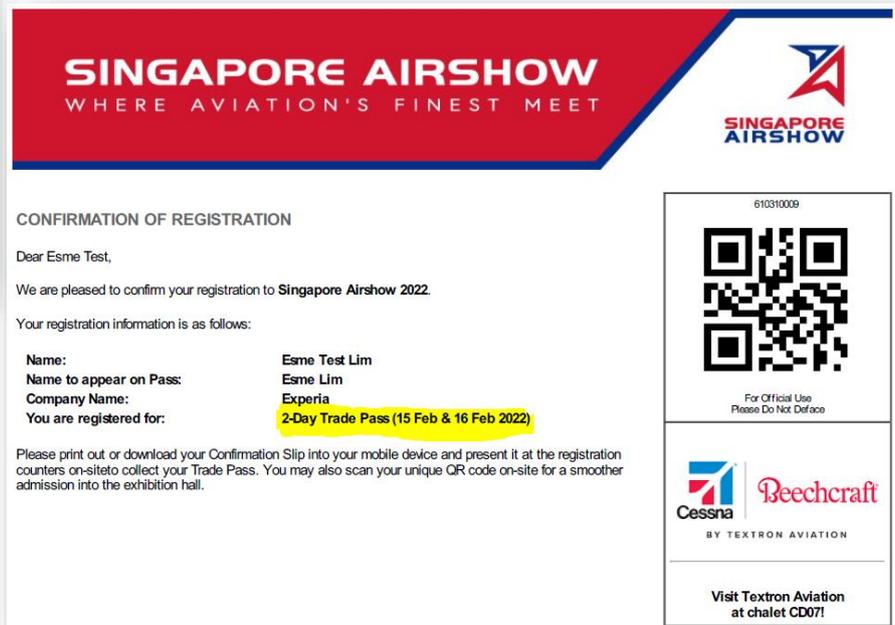
Step 5: Login to your Visitor Centre portal

The image below is the screen you will see upon your login. More details under **MENU** will be published progressively from now until Singapore Airshow.



Step 6: Download your Confirmation Slip!

Please **download** the Confirmation Slip and print it out to facilitate a seamless process when you collect your Trade Visitor pass at our registration tent on-site.





For more information regarding Trade Visitor registration, please visit our event website - <https://www.singaporeairshow.com/>

Have further enquiries? Feel free to write in to us at registration2022@singaporeairshow.com

We look forward to seeing you at Singapore Airshow 2022!