



Form 11 – Security 1/3

Deadline: September 20, 2020



مركز الدوحة للمعارض
والمؤتمرات | Doha Exhibition and
Convention Center

Security

SECURITY FORM 2020

Please Return Completed Forms To DECC's Exhibitor Services

Email: hsse@decc.qa

Please fill in or type BLOCK CAPITALS

(DECC Cannot be held responsible for mistakes from illegible handwriting)

Exhibition Details

Exhibition Name	<input type="text"/>	Exhibition Date	<input type="text"/>
Hall No	<input type="text"/>	Stand No	<input type="text"/>
		Stand Name	<input type="text"/>

Order Contact Details

First Name	<input type="text"/>		
Last Name	<input type="text"/>	Job Title	<input type="text"/>
Company Name	<input type="text"/>	Contractor	<input type="checkbox"/>
		Exhibitor	<input type="checkbox"/>
		Agent	<input type="checkbox"/>
Company Address	<input type="text"/>		
City	<input type="text"/>	Postal Code	<input type="text"/>
		Country	<input type="text"/>
Direct No	<input type="text"/>	Mobile No	<input type="text"/>
Email	<input type="text"/>		
On-site Contact Name	<input type="text"/>	On-site Contact No	<input type="text"/>

All Security Services shall be ordered through DECC Venue Services.

Security Services through DECC are compulsory. No other Security supplier will be allowed into the venue unless with prior approval of DECC management.

All Security Services requests should be ordered at least 72 hours in advance to ensure availability.

Form 11 – Security 2/3



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Security & HSE

Item Description	Advanced Rate	Standard Rate	Late Rate	Duration				
	QAR	QAR	QAR	Quantity	Start Date	Start Time	End Date	End Time
	30 days or more days prior to the event move in date	29 to 10 days prior to the event move in date	9 days prior to the event move in date					
Security Supervisor	60 Per Hour	62 Per Hour	66 Per Hour					
¹ Security Guard	46 Per Hour	50 Per Hour	54 Per Hour					
¹ Female Security Guard	65 Per Hour	70 Per Hour	74 Per Hour					
² Female Security Guard (Arabic Speaking)	73 Per Hour	75 Per Hour	80 Per Hour					
³ Fire Warden	45 Per Hour	48 Per Hour	50 Per Hour					
⁴ HSE Officer	50 Per Hour	52 Per Hour	56 Per Hour					

Security staff service will be invoiced on a 8hr minimum basis.

Over 8hrs will be charged as a 12hrs shift, each individual will be a maximum of 12hrs

¹Specific dress requirements outside of standard issued uniforms may be subject to additional charges, POA.

²Arabic speaking female guards are available for a maximum shift length of 8hrs and only between the hours of 09:00 and 23:00.

³Should event activities demand an isolation of the fire and environmental sensor system a mandated fire warden will be required per individual event space. Exhibitors not complying may have their event activities curtailed and/or cancelled without notice.

⁴A mandatory HSE officer will be appointed by DECC for the entirety of the event including periods before and after live days. The organizer may wish to have their own appointee however this will be subject to DECCs approval upon submission of a proof of qualification.

Form 11 – Security 3/3



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Total Items Ordered

Total Amount QAR

Payment Method *Payment should be made only on receiving your pro-forma invoice*

BANKING DETAILS

Beneficiary / Account name: National Tourism Council.

Bank name: Qatar National Bank (QNB)

Account no: 0013-245300-003

IBAN No.: QA49 QNBA 0000 0000 0013 2453 0000 3

SWIFT CODE: QNBAQQA

If payment is made by electronic transfer, please forward a copy of the transaction slip via email hsse@decc.qa

CONDITIONS OF SALE

Advanced payment of all orders is compulsory. No account or credit facilities are available.

All orders are subject to availability.

Successful delivery of your order is dependent on accurate ordering information been provided.

Claims/refunds will not be considered unless filed in writing prior to the close of the event.

Cancellation of services must be made 72 hours in advance. Any cancellation made less than 72 hours of delivery date will be subject to a cancellation fee of up to the 100% of the total service order value.

Cautionary Note:

In the event of a security lockdown due to VVIP attendance, services may be delayed or curtailed due to the actions of external government bodies.