

Singapore Airshow 2024 **Exhibitor Briefing**

30 November 2023





Agenda

- 1. Show Team
- 2. Show Information
- 3. Key Event Highlights
- 4. Hosted Delegations
- 5. Exhibitor Resources
- 6. Trade Invitations
- 7. Marketing & Communications
- 8. Operations
- 9. Exclusively Yours

Singapore Airshow





- → Rated as one of the world's most important aerospace and defence events (Asia Insight's independent survey)
- → Leading industry players, government and military chiefs gather here bi-annually to contribute to dialogues, exchange ideas and seek solutions and strategies to advance the interests of the global aerospace and defence sector
- → The event has a comprehensive mix of exhibitors from defence (50%) and civil (50%) aerospace companies

Changi Exhibition Centre







Project Team



Project Team



















TAY Ngee Song Asst Flight Ops Manager



PUTRI Nabilah Adam Project Executive



Project Executive















Project Coordinator



Amelia ONG **Project Coordinator**



Felicia FUN **Project Coordinator**







Show Dates

20 – 23 February 2024 (Trade Days)

24 – 25 February 2024 (Weekend@Airshow)

Venue

Changi Exhibition Centre 9 Aviation Park Road, S(498760)

Opening Hours

20 February: 9:30am – 12:00nn (Exhibitors, Delegations, Invited Guests)

12:00nn – 5:00pm (Trade Attendees)

21 – 23 February: 9:30am – 5:00pm (Trade Attendees)

24 – 25 February*: 9:30am – 5:00pm (General Public)





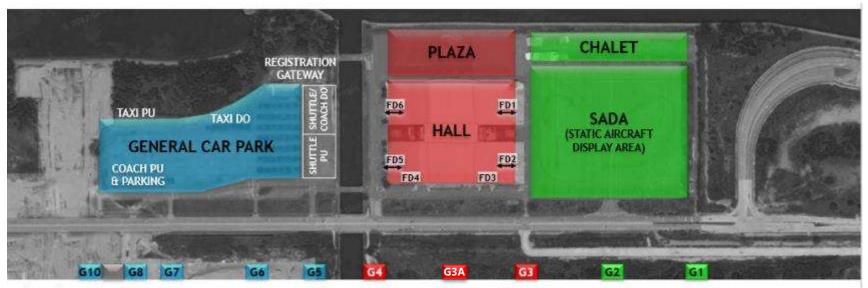
- → Weekend@Airshow Dates: 24 25 February 2024
- → Tickets will be available on SISTIC website from 2 January 2024

Standard Ticket	Rate
Adult	S\$34
Child	S\$17
Group Package (4 Adults and 1 Carpark Label)	S\$240

^{*}All prices in SGD and inclusive of prevailing GST, exclusive of SISTIC booking fees

Site Orientation





Legend:

- G Gate
- FD Freight Door
- PU Pick-up
- DO Drop-off
- Freight Doors that are opened



→ Participation:

More 1,000 participating companies from over 50 countries

→ Country Groups:

More than 20 country/regional groups

→ Trade Attendees:

Expecting more than 50,000 over four trade days



Key Event Highlights



Themes for 2024









Sustainability

Advanced Air Mobility

Innovation & Future Tech

Programme Overview



	PRE-SHOW			
Date	Sun, 18 Feb	Mon, 19 Feb		
Morning	Media Conference For media only – By Invitation (Changi Exhibition Centre)			
Afternoon		Changi Aviation Summit (CAS)* (External Site)		
Evening		Opening Ceremony & Networking (Sands Grand Ballroom Level 5, Marina Bay Sands)		

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Programme Overview



	TRADE DAYS			Weekend(Weekend@Airshow		
Date	Tue, 20 Feb	Wed, 2	21 Feb	Thurs, 22 Feb	Fri, 23 Feb	Sat, 24 Feb	Sun, 25 Feb
Morning	Ribbon Cutting Ceremony & VIP Tour of Exhibition Exhibition Exhibitor-Delegation Meetings	AeroForum (Sustainable Aviation) Exhibition Exhibitor- Delegation Meetings B2B Meetings	Singapore Aerospace	AeroForum (China – Singapore Aviation Forum) Exhibition B2B Meetings	AeroForum (Advanced Air Mobility) Exhibition B2B Meetings	Flying Display	Flying Displa
	Welcome Lunch	Flying Display	Technology & Engineering				
Afternoon	Flying Display Aviation CEO Forum	AeroForum (Advanced Air Mobility)	Conference (SATEC)* (External Site)	Flying Display AeroForum (Sustainable	Exhibition B2B Meetings	Flying Display	Flying Display
	Exhibition Exhibitor-Delegation Meetings	Exhibition Exhibitor- Delegation Meetings		Aviation) Exhibition B2B Meetings			
	B2B Meetings	B2B Meetings					

Opening Ceremony & Welcome Reception





→ **Date:** Monday, 19 February 2024

→ Time: 6:00pm − 8:30pm

→ Venue: Marina Bay Sands, Sands Grand Ballroom

→ **Guest of Honour:** Mr Heng Swee Keat

Deputy Prime Minister and

Coordinating Minister for Economic

Policies

*By Invite Only

Ribbon Cutting & VIP Tours







→ **Date:** Tuesday, 20 February 2024

→ Time: 10:30am − 12:00nn

→ Venue: Level 1 Foyer, Changi Exhibition Centre

*By Invite Only

Programme Highlights





AeroForum

AeroForum presents thought leadership conferences, forums and webinars that facilitate conversations and debates on a wide spectrum of topics ranging from innovation to sustainability and talent

2024 Highlights:

- Aviation CEO Forum
- Sustainability Zone & Forums
- Advanced Air Mobility Forum



AeroCampus

Today's young talents are the future of tomorrow, and AeroCampus provides a platform for students, aspiring aviation professionals and job-seekers discover exciting developments, explore higher education opportunities and embark on rewarding careers in the aerospace industry

2024 Highlights:

Embry-Riddle Innovation Hangar Challenge



What's next

Nascent start-ups with revolutionary technologies will transform the aerospace and defence industries by showcasing their breakthrough concepts and pitching their ideas to potential investors, accelerators and corporate partners

2024 Highlights:

Aviation Accelerator Programme

Programme Highlights





Weekend@Airshow

A festive weekend for aviation enthusiasts and families to immerse in a range of exciting activities that include mesmerising displays of static aircraft, aerobatic flying teams and meet-the-pilot sessions for photos and autographs



Flying & Static displays

Up close and personal showcase of advanced aircraft on the ground and spectacular aerial performances in the air



Hosted buyers programme

A tailored business matching programme that presents top quality buyers from procurement, purchasing and supply chain divisions in the aviation sector, to the exhibitors, through pre-scheduled, one-on-one meetings

AeroForum Programme



Day & Time	Session	Partner	Venue			
Tuesday, 20 February						
2:30pm – 3:30pm	Aviation CEO Forum	FlightGlobal	AeroForum, Hall C			
Wednesday, 21 Februa	ry					
10:30am – 12:00pm	Sustainable Aviation	McKinsey	AeroForum, Hall C			
2:00pm – 3:00pm	Advanced Air Mobility	Alton Aviation Consultancy	AeroForum, Hall C			
3:30pm – 4:30pm	Advanced Air Mobility	Alton Aviation Consultancy	AeroForum, Hall C			
Thursday, 22 February	Thursday, 22 February					
9:30am – 12:00pm	China – Singapore Aviation Forum	Chinese Society of Aeronautics and Astronautics Association of Aerospace Industries (Singapore)	AeroForum, Hall C			
1:30pm – 3:00pm	Sustainable Aviation	McKinsey	AeroForum, Hall C			
Friday, 23 February						
10:30am – 12:30pm	Advanced Air Mobility	Alton Aviation Consultancy	AeroForum, Hall C			

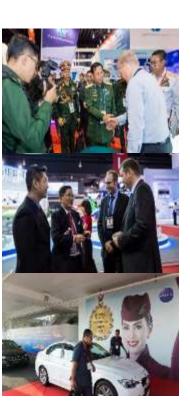
- **→** Attendance
 - By invite only, please contact Pei Chuan (**peichuantsai@experiaevents.com**) for more information
- Website: https://www.singaporeairshow.com/programmes/aeroforum/overview

Hosted Delegations



Some Delegations Hosted





- Ministers of Civil Aviation, Transport & Communication (Brunei, Bahrain, Indonesia, Nepal, Russia, South Africa)
- → **Ministers of Defence** (Brunei, Cambodia, China, Indonesia, Malaysia, Myanmar, Lao PDR, Thailand, UAE, Vietnam)
- → **Directors-General & President of Civil Aviation** (Thailand, Macedonia, Nepal, Philippines, Switzerland, Malaysia, Mongolia, Vietnam).
- CEOs, Presidents & Chairpersons (Air Asia, Alliance Air, Royal Brunei Airlines, Garuda Indonesia, Golden Myanmar Airlines, Jetstar Asia Airways, Malaysia Airlines, Qantas Airways, Regent Airways, Singapore Airlines, Sri Lankan Airlines, Thai Lion Air, VietJet Air and many more...)
- Service Chiefs & Commanders (Royal Australian Air Force, Royal Brunei Air Force, Royal Cambodian Air Force, Royal Cambodian Navy, Royal Canadian Air Force, Indonesia National Defence Force, Japan Air Self-Defense Force, Royal Malaysian Air Force, Mongolian Air Force, Myanmar Air Force, Philippine Air Force, Qatar Emiri Air Force, Sri Lanka Air Force, Royal Thai Air Force, US Air Force, US Pacific Air Forces and many more...)



Exhibitor Resources



Exhibitor Centre



Singapore Airshow 2024 Exhibitor Services Centre

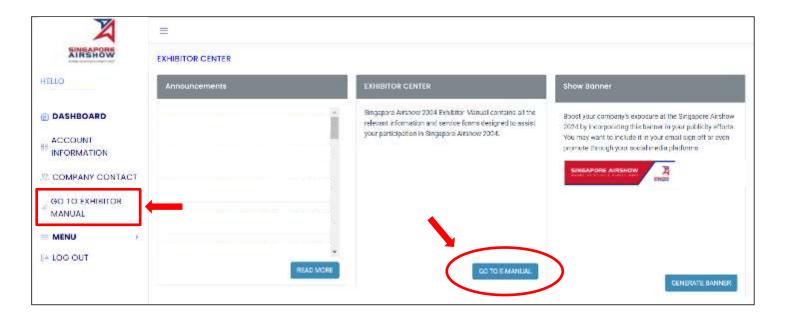
https://emanual.experiaevents.com/OEM_2024_Airshow/Org/adminlogin.aspx

- → Announcements
- → Manage exhibitor profile
- → Manage trade invitations
- → Manage service forms in e-Manual

Exhibitor e-Manual



→ Click on 'Go To Exhibitor Manual' where you'll find more information on anything you need to know regarding your participation

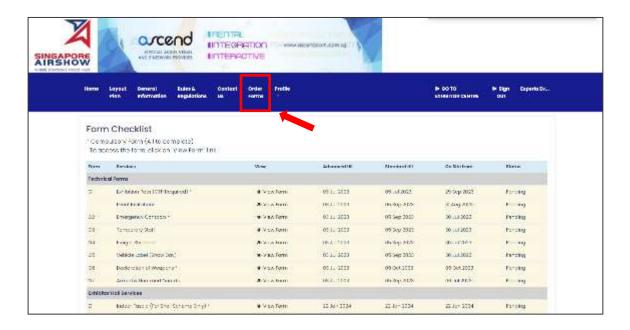


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Exhibitor e-Manual



→ Click on 'Order Forms' and you will see a list of service forms that you may wish to order relevant to you



Exhibitor e-Manual



Application Method:

- → Service Form G1 (Exhibition Passes)
- → Pass entitlements are based on allocation. Each additional pass can be purchased at S\$85

Deadline for submission:

- → Thursday, 18 January 2024
- → <u>Note</u>: Any Exhibitor Pass application submitted after the stipulated deadline above will not be accepted and will be issued Trade Visitor Passes
- → <u>Important</u>: All personnel must always have their personal identification documents with them while at the exhibition site to facilitate security checks

Exhibitor Club Card





This card permits access into the Exhibitor Club. Each cardholder may bring up to two guests into the Exhibitor Club.

For enquiries, please contact us at +65 6821 2008 or enquiries2024@singaporeairshow.com

Trade Invitations



Trade Invitations



Visitors registering with a trade invitation (PIN* – Single use):

→ (https://emanual.experiaevents.com/OEM_2024_Airshow/Org/adminlogin.aspx)

Allocation	Rate	Deadline
4-Day Trade Pass	Complimentary	Wednesday, 7 February 2024
4-Day Trade Pass	S\$90	8 February 2024 onwards

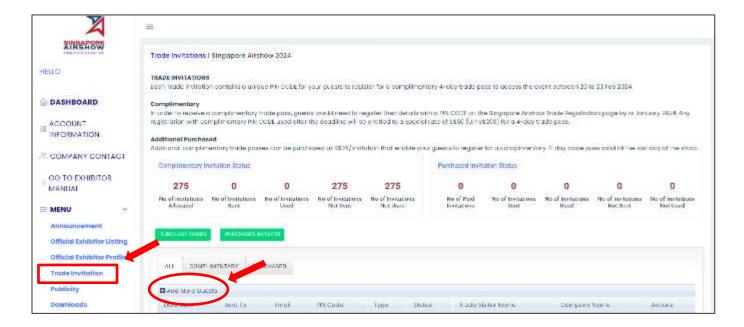
Exhibitors Purchase Above Allocation	Rate	Deadline
4-Day Trade Pass	S\$48	No deadline

*PINs given by exhibitors

Sending Trade Invitations (Exhibitor Centre)



→ To send out your trade invitations, click on 'Add More Guests'. We strongly recommend using this function for effective invite management



Sending Trade Invitations (Exhibitor Centre)

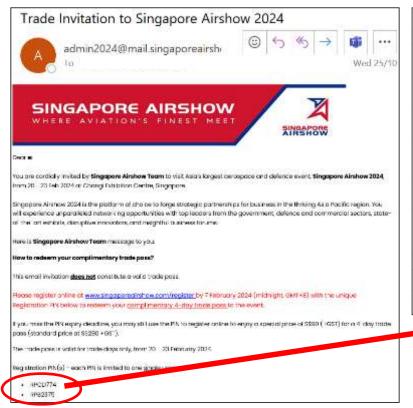




- → Upon selecting 'Add More Guests,' the following screen will appear, where you can input the required details
- → Once you've completed the necessary information, click on 'Submit'
- → An email invitation with the PIN Code(s) and how to redeem will be sent to the indicated email address of your guest

Sending Trade Invitations (Exhibitor Centre)





Part 7: Selection of Pass*	ce se tesse imas the	C-10-10-10-10-10-10-10-10-10-10-10-10-10-
Please select the pass dates of y	our choice below. If you have a re-	gistration PIN, please
provide it in the promo code field	L.	
Description	Price	
1-Day Trade Pass	SGD 70.00	20
20 Feb 2024		
1-Day Trade Pass	SGD 70.00	10
21 Feb 2024		
1-Day Trade Pass	SGD 70.00	10
22 Feb 2024		
1-Day Trade Pass	SGD 70.00	20
23 Feb 2024		
All of the above	SGD 260.00	m
20 - 23 Feb 2024		
late: All price quoted are in Sina	apare Dollars (S\$) and subject to	the prevalling
goods and services tax.		
you have a registration PIN, ple	ase enter	Apply
nere:	Direction Control	

**This is a screenshot sample

Marketing & Communications



Publicity for Exhibitors - Directory Listing



- → Fill up your Exhibitor Profile to ensure it will be uploaded into our **Online**Trade Directory and Business Matching platform
- → Submit your company logo, profile and product categories early to be listed fully on the **Online Trade Directory** in the Exhibitor Centre

= Official Exhibitor Listing HELLO Search by Product Calegory. EXPERIAADG03 Southy Company Name Country Region Boath Number ACCOUNT ACP Med Hwaning Ptc Ltd SENGAPURE A-1995 INFORMATION ALA DISTRIBUTE RESERVOINT C-5/66 25 COMPANY CONTACT AASTA Coundation Limited AUSTRALIA 23.424 Bird Agrosystems Ltd. BERAIL. A-1.21 GO TO EXHIBITOR. MANUAL Dienologia Procinist Inc. TAIWAN CAVMI DIRECT DIANCE A-6101: = MENU - OT Industrial Pts Ltd SENDAPORE A-A-→ LOG OUT

Singapore Airshow is committed to sustainability, and no longer prints a physical show directory

Online Directory and Business Matching



Your dedicated one-stop website and mobile app to meet your business matching needs

- → More details will be released soon, and you will be notified once it has been launched
- → Do keep a look out for the announcement email from us



Singapore Airshow 2024

iOS users:

Android users:









Publicity for Exhibitors – Digital Banners



- → Email Signatures/Web Banners are available download in your Exhibitor Services Centre Dashboard
- → Promote your participation in the event with these customised banners. Do hyperlink the banners to www.singaporeairshow.com

SINGAPORE AIRSHOW WHERE AVIATION'S FINEST MEET



<Insert company name, hall no. and booth no.>

Media Relations



Exhibitor Services Centre – Publicity Service

A specially designed one-stop platform to engage the media with ease to maximise visibility for your company. You are able to:

Media materials: Upload your media releases, fact sheets, etc

Media activities: Share your planned media events; whether major announcements, or the launch of a new product or service

Communications contact: Avail your company's media relations contact point so that the media can reach you for media queries or story opportunities

...and they will be availed to all accredited media at the Singapore Airshow 2024 via our online Media Centre portal. For further media-related enquiries, please contact **pr2024@singaporeairshow.com**

Note: As a commitment in our part for the environment, Singapore Airshow will no longer be offering the media rack or pigeonhole service for exhibitors' printed media materials in the onsite Media Centre.

Amplify Your Event



→ Innovation

- Showcase technologies that the pandemic has accelerated/ demanded to address critical issues in the aerospace industry
- Case studies of benefits and transformation

Sustainable Future

 Spotlight (i) sustainable emerging sustainable innovation and (ii) robust talent pipeline

- Please do share dates of planned posts, so that we can also amplify it on our channels. Email to enquiries2024@singaporeairshow.com
- If you are organising a media event during Singapore Airshow 2024, please submit its details in the template on the next slide, so that we can broadcast it on the event's on-site digital media board

*Website, EDM, Social Media (Facebook, LinkedIn, Twitter, YouTube)

Media Event: (Name Of Exhibiting Company)



Please note only media events submitted in this template will be amplified in on-site digital media board

TITLE OF MEDIA EVENT: (please insert)

DATE/ TIME: (please insert)

VENUE: (please insert)

CONTACT PERSON: (please insert)

TEMPLATE

Exhibiting company's logo

Amplify Your Event Publicity - Media Accreditation



- All media who wish to attend the event must be accredited to be issued a media pass for access to all media privileges and facilities, e.g. access to event site and programmes, online and onsite Media Centre
- → If you are planning any media events at Singapore Airshow 2024, please ensure that your invited media apply for media accreditation during the official media accreditation period
- All accreditations are at the discretion of Experia. Late applicants may encounter restricted event access
- → Application for media accreditation: https://emanual.experiaevents.com/registrationAirShow/LandingMedia
- → Media accreditation is currently open, and will close on 7 January 2024, 23:59hrs (GMT+08:00)

Operations





MEETING AGENDA

- 1. The Operations Team
- 2. Baggage Storage Service
- 3. On-Site Schedule
- 4. Admission
- 5. Food & Beverage
- 6. Exhibitor Nominated Contractor
- 7. eManual Service Form Deadlines
- 8. Security

- 9. Prohibited items
- **10. Traffic Schemes**
- 11. Build-up & Tear-down Vehicle Labels
- 12. Show Days Vehicle Labels
- 13. Transport Arrangement

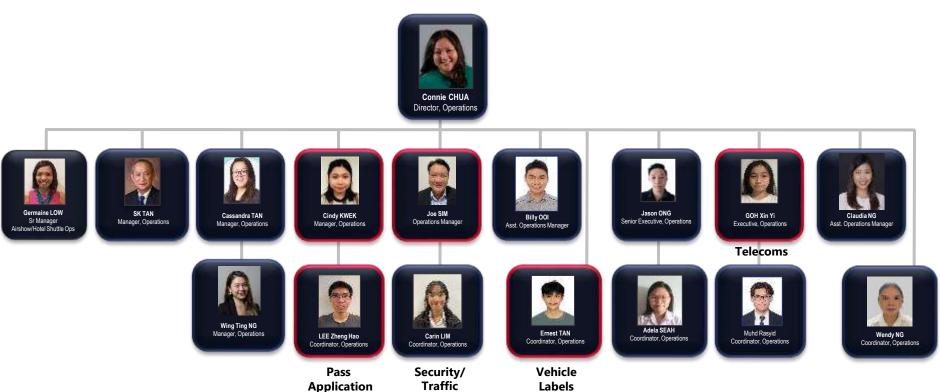


Operations Team



Operations Team – Organisation Chart





Baggage Storage Service



Baggage Storage (Trade Days Only, 20 - 23 Feb)



- → Storage is available on a first-come, first-served basis
- → Only luggage and bags storage is allowed (No paper bags/ items that cannot be secured/locked)
- → Baggage stub issued would be required upon baggage claim
- → Final collection time of baggage is at 5:30pm daily
- → No overnight storage. Any baggage found overnight, a penalty of S\$50 per item, per night, would be imposed



On-Site Schedule



Build-up Schedule



Activity	Date	Time
Contractors' registration	From Wed, 31 Jan	9am – 6pm
Chalet interior set-up & Outdoor structure set-up	From Wed, 31 Jan	9am – 6pm
Changi Exhibition Centre will be closed for Chinese New Year	Fri, 9 Feb – Sun, 11 Feb	
In-hall Raw Space move in (staggered move in – please check with Organiser)	From Wed, 7 Feb	9am – 6pm
All major constructions for outdoor stands/ structures must be completed	Mon, 12 Feb	6pm latest
Freight delivery to stands		
Exhibitors with large exhibits/displays to contact Organiser to arrange early move in.	From Mon, 12 Feb	9am – 6pm

Build-up Schedule



Activity	Date	Time
Exhibitors' registration @ Registration Gateway - collection of Passes, Vehicle Labels and Info Kit.	From Wed, 14 Feb	9am – 6pm
Shell Scheme stands ready for occupancy and dressing up Portable & valuable exhibits/displays should not be displayed till closer to the opening days of the exhibition to minimise risk of loss.	From Wed, 14 Feb	9am – 6pm
Electricity supply to stands/chalets	Fri, 16 Feb	9am - 6pm
All major constructions for in-hall and outdoor must be completed	Sat, 17 Feb	6pm latest
All decorations to be completed (no major construction work)	Sun, 18 Feb	12pm latest

Build-up Schedule



Activity	Date	Time
Media conference For accredited media personnel only.	Sun,18 Feb	10am – 12pm
Weaponry & ordnance inspection by Arms & Explosives Branch	Mon, 19 Feb	12pm onwards
Electricity supply to stands/chalets	Tue, 20 Feb – Sun, 25 Feb	7:30am – 6pm
Exhibition Opening Hours (Exhibitors to ensure that meetings with Visitor are scheduled only during these times)	Tue, 20 Feb (Trade Visitors) Tue, 20 Feb – Fri, 23 Feb	12pm – 5pm 9:30am – 5pm
Exhibitor Access (via freight door 6)	Tue, 20 Feb – Fri, 23 Feb Sun, 25 Feb	7:30am – 6pm 7:30am – 7pm

Event Day



Activity	Date	Time
Flying Display	Tue, 20 Feb – Thu, 22 Feb Sat 24 & Sun, 25 Feb (No flying display on Fri, 23 Feb)	Timings to be advised.
Public Visitors access to outdoor displays	Sat & Sun, 24 & 25 Feb	8:30am – 5pm
Public Visitors access to In-Hall Exhibition	Sat & Sun, 24 & 25 Feb	9:30am – 5pm

Last Exhibition Day – Sun, 25 Feb



Activity	Date	Time
Shut down of all demonstration exhibits/ equipment	Sun, 25 Feb	5pm – 5:30pm
Packing of valuable items and removal of portable and personal items		5pm – 7pm
All utilities disconnected		5:30pm
All exhibitors must leave the hall		7pm
Distribution of packing materials		7pm onwards

Tear-Down



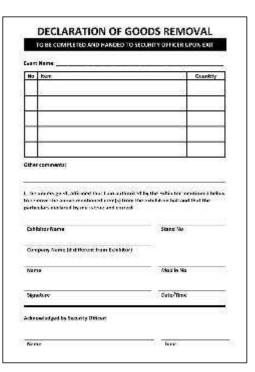
Activity	Date	Time
Packing of exhibits		9am – 6pm
Collection of rental items by suppliers	Mon, 26 Feb	11am onwards
Removal of items from Shell Scheme & Pavilion completed		12pm latest
Dismantling of stands	Mon, 26 Feb Tue, 27 Feb	2pm onwards 9am – 6pm

Removal of Exhibits



- → All items to be removed from the exhibition hall must be declared
- → "Declaration of Goods Removal' forms are obtainable from the Event Service Centre or from the security guards at each exit door
- → One form is required for each trip out of the exhibition hall

No removal of exhibits during the event opening hours



Buggy – Handover & Takeover



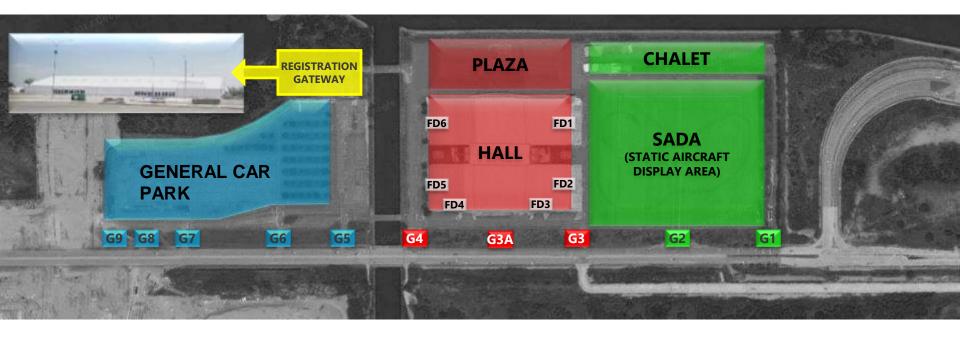
Activity	Date	Time	Location
Collection of Key & Buggy	From Sat, 17 Feb	12pm – 6pm	Event Service Centre (Room 2)
Return of Key & Buggy	Fri, 23 Feb	Latest 6pm	Event Service Centre (Room 2)

Admission



Exhibitor Registration – From 14 Feb 2024





Types of Access Passes



Build-up: 31 Jan – 19 Feb 2024 & & Tear-down: 26 & 27 Feb 9am – 6pm Trade Days
20 Feb: 12nn – 5pm
21 – 23 Feb: 9:30am – 5pm
(Last admission 4:30pm)

Public Days
24 & 25 Feb 2024
Access to Outdoor Area: 8.30am
Access to Indoor: 9:30am



- High Visibility Vest and covered shoes required
- Please bring your photo ID as checks will be conducted.
- Minors* not allowed



- Exhibitors to schedule meetings with visitors only during these times.
- Please bring your photo ID as checks will be conducted.
- Minors* not allowed

SISTIC Tickets

Build-up & Tear-down 31 Jan – 19 Feb 2024 9am – 6pm

Trade Days 20 – 23 Feb, 7:30am – 6pm Public Days 24 Feb: 7:30am – 6pm 25 Feb: 7:30am – 7pm

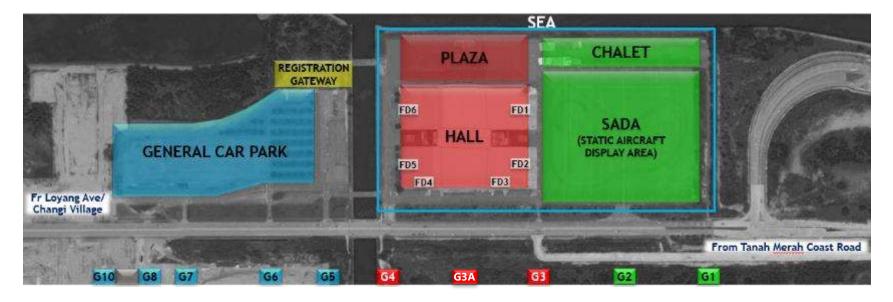
- High Visibility Vest and covered shoes required on 31 Jan 17 Feb & 26/27 Feb
- Please bring your photo ID as checks will be conducted.
- Minors* not allowed at all times



Personal Protective Equipment (PPE)



- All personnel are required to don high visibility vest and covered shoes at PPE required zone. We reserve the right to refuse entry any persons from entering this venue when a violation is observed
- → Vests are available for sale at the Registration Gateway at S\$10 per vest



Dress Code on Trade Days



Appropriate





Skirt



Jeans



Cargo Pants



Slippers



Inappropriate

Sandals



Shorts



Singlet



Sneakers



Collared T-shirt



Ladies' Sandals



Jacket



Bermudas



Tattered Jeans



Athletic Wear



Midriff T-Shirts

Personal Mobility Devices (PMDs)- NOT ALLOWED



For safety reasons, all PMDs (examples below, but not limited to the identified devices) are <u>NOT ALLOWED AT ALL TIMES</u> in the Airshow premises from 31 Jan – 29 Feb 2024.



Work Pass Exemption & Work Permit Requirements



(A) Work Pass Exempt e-notification (Exhibitors)	Work Pass Exempt e-notification (Foreign Contractor or Design House, Except Malaysians)	Malaysian Contractors/Workers
 On Arrival – Short Term Visit Pass @ Immigration Submit e-Notification to Ministry of Manpower https://www.mom.gov.sg/passes-and-permits/work-pass-exempt-activities Print the Acknowledgement and keep them with you when at the exhibition premises. Checks may be conducted by relevant authorities. 	 All foreign employees of overseas contractors or design houses (other than from Malaysia) who carry out or supervise the installation of stands would need to file a Work Pass Exempt e-notification. This exemption applies only where the stands have been designed and/or fabricated outside of Singapore (other than Malaysia) as part of an overseas contract. Evidence that the stand was indeed fabricated overseas (other than Malaysia) must be made available at all times upon request. To apply for Work Pass Exempt e-notification, please follow steps in (A) 	 Must hold existing work permit or apply for Temporary work permit under the Temporary Permit Exhibition Scheme. The permit must be valid throughout the period of work at the Airshow site. Personnel to ensure that original document is presented to relevant authority and/or personal from the organiser team upon request.

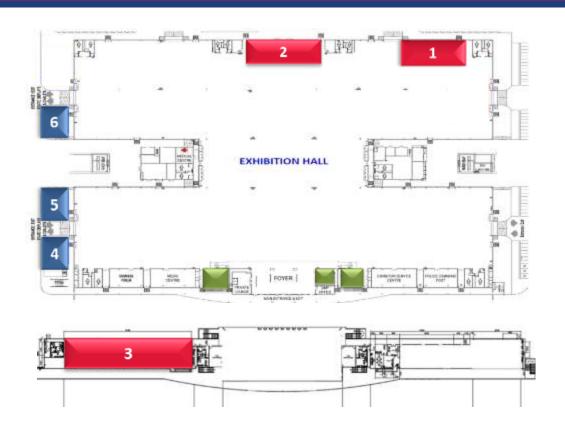


Food & Beverage



F&B Outlets On-site





Catering in the Function Rooms may only be handled by Marina Bay Sands

All Other Catering – Chalet & Stand



- → Only the approved caterers are permitted to operate at the exhibition premises
- → Please inform Experia once you have appointed your caterer

Exhibitor Nominated Contractor



Exhibitor Nominated Contractor



- → Exhibitors may engage contractors of their choice for stand setup and must comply to the following & all the rules & regulations stated in the eManual as well as all relevant authorities' requirements e.g. BCA, SCDF etc
- → Exhibitor must submit C7 (Chalet contractor) and E7 (Hall contractor) by 18 and 22 Dec 2023 respectively or earlier
- → Contractor must be at least BizSAFE 3 & above or ISO 45001 Certified
- → Submit the Risk Assessment (RA) and Safe Work Procedures (SWPs) for this specific project
- → All workers must have valid Singapore work permit while working in the exhibition premises

Overtime (Build-up & Tear-down Period)



Submit request to:

Event Service Centre (ESC) @ Function Room 2 before 3pm each day

* Nobody and/or vehicle may remain at the Airshow site through the night without written permission from Experia Events.



Access to Airshow Site After Show Closes (Event Days)



- → For exhibitor who need to replenish items e.g. souvenirs, brochures etc or repair their stands/chalets
 - Submit request to Event Service Centre (ESC) @
 Function Room 2 before 3:00pm on the same day
 - Access timing between 6:00pm 10:00pm ONLY
 - Personnel requesting for access must have been background cleared by Police. Otherwise, an escort is required, at the expense of the exhibitor/contractor





eManual Services For Deadlines



Form Deadlines - General



Form No.	Description	Deadline
G1	Exhibition Pass	18 Jan 2024
G6	Declaration of Weapons	19 Jan 2024
G2	Emergency Contacts	28 Jan 2024
G5	Vehicle Label (Show Day)	28 Jan 2024
G 7	Armed & Unarmed Guards	28 Jan 2024
G3	Temporary Staff	07 Feb 2024
G4	Freight Shipment	07 Feb 2024

Form Deadlines - General



Form No.	Description	Deadline	Form No.	Description	Deadline
	Indoor Stand Design Submission (Double Storey)	15 Dec 2023	E2	Electrical	1 Feb 2024
E7a		13 5 6 6 2 6 2 6 6	E7b	BUTD Vehicle Label (Contractor)	5 Feb 2024
Lia	Indoor Stand Design Submission (Single Storey)	22 Dec 2023	E3	Furniture	6 Feb 2024
	, 3		20	Tarintare	01002021
E7	Stand Contractor	22 Dec 2023	E4	Audio & Visual Equipment	7 Feb 2024
E7c	Show Day Contractor Pass	18 Jan 2024	E5	IT Equipment	7 Feb 2024
E1	Shell Scheme Stand Fascia	22 Jan 2024	E8	BUTD Vehicle Label (Exhibitor)	7 Feb 2024
E6	Telecommunications	20 Jan 2024			
E7d	BUTD Contractor Pass	30 Jan 2024			

Form Deadlines – Chalet Hirers



Form No.	Description	Deadline	Form No.	Description	Deadline
C11	Chalet Buggy Rental	30 Nov 2023	C8	BUTD Vehicle Label (Exhibitor)	31 Jan 2024
C7	Chalet Contractor	16 Dec 2023	C2	Electrical	31 Jan 2024
C7a	Chalet Stand Design Submission	18 Dec 2023	C3	Furniture	31 Jan 2024
C6	Telecommunications	13 Jan 2024	C4	Audio & Visual Equipment	31 Jan 2024
C7b	BUTD Vehicle Label(Contractor)	15 Jan 2024	C5	IT Equipment	31 Jan 2024
C1	Chalet Fascia	20 Jan 2024	C10	Chalet Fittings	31 Jan 2024
C7c	Show Day Contractor Pass	20 Jan 2024	C7d	BUTD Contractor Pass	7 Feb 2024
C9	Chalet Catering	12 Jan 2024			

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Security



Security Measures



No.	Measures implemented for Singapore Airshow 2024	
1	Background Screening All Singapore Airshow Working Personnel, including Exhibitors are required to submit personal details for Singapore Police Force background screening by 18 Jan 2024	MAN OF THE PARTY O
2	Security Sweep A security sweep of the exhibition premises will be conducted on 19 Feb 2024	
3	Sterile Zone All persons and vehicles entering the sterile zone in Changi Exhibition Centre from 20 – 25 (Show Days) are subjected to security checks	Feb 2024

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Security Sweep – 19 Feb 2024

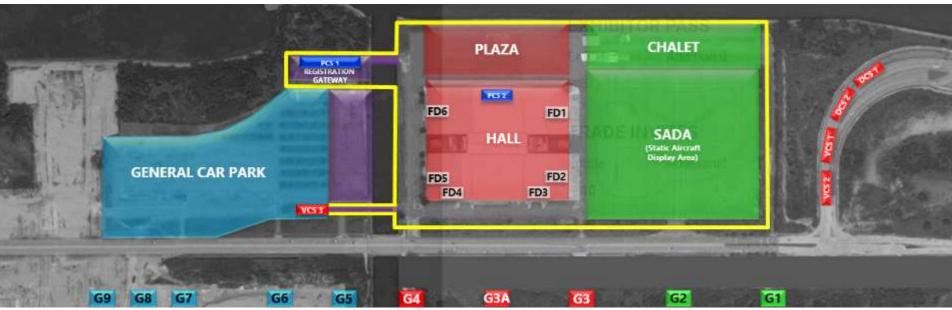


Chalets & Exhibition Booths	Aircraft
Appoint a key holder to be present on-site	Flight crew must be present during the security sweep to assist in opening compartments and locked areas.
Otherwise, allow security forces to gain access into locked areas, if deemed necessary	Confirmation of security clearance must be signed-off by both Exhibitor and Police before the flight crew can leave the site.

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Security Sterile Zone & Security Check Stations 20 – 25 Feb (Show Days)





Security Sterile Zone

*Note:

- 1) All persons and vehicles entering the security sterile zone is subjected to security checks
- 2) No person and vehicle is to remain in the CEC overnight

Legend

Security Sweep Phases



- → Security sweep will be conducted in phases
- Area to be swept will be locked down and all persons must vacate the area to be swept, except identified key holders/flight crew assisting Police in the sweep

Area	Security Sweep commences (Timing TBC)	All persons must leave & vehicles moved to the General Car Park. Vehicles found in the exhibition premises after 12pm will be towed away.
Static Aircraft Display Area	1pm	By 12pm
Chalet	4pm	By 12pm
Exhibition Hall & All Other Areas	8.30pm	By 3pm

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Arms & Explosives (A&E) Inspection



- → A&E Exhibits will be inspected by the Police A&E Branch on 19 Feb 2024
- → Exhibitors with A&E Exhibits are required to be present to assist the Police Officers with the inspections

^{*} Timing to be advise, please refer to the Security Bulletin which will be issued nearer the event date for updated information.



Prohibited Items



Prohibited Items



- 1. Air horns/Noise Makers
- 2. Air Pistol/Rifle or parts
- 3. Antique Pistol/Gun
- 4. Any sharp items that can be used as a weapon
- 5. Balloons, balls, inflatable balls, Frisbees or flying disks
- 6. Baton/T-baton
- 7. Bearing Scrapper
- 8. Bullet Proof Vest
- 9. Canned items
- 10. Cross Bow
- 11. Drones
- 12. Explosive/Blasting Cap/Dynamite/Corrosive Substance
- 13. Fireworks/Crackers
- 14. Firearms/Parts pf Firearms, including empty magazines and spent cartridge (with percussion cap attached) etc
- 15. Handcuff
- 16. Helium Balloons
- 17. Industrial Acid
- 18. Illegal or illicit substance, drugs or drug paraphernalia
- 19. Key Chain (Bullet/Gun/Sword/Knife)
- 20. Kite
- 21. Kirpan

- 22. Knuckle Duster
- 23. Large chains, Chained Mallets or Spiked Jewellery
- 24. Laser pens, laser pointers or similar focused light devices
- 25. Lighter in Gun, Pistol, Bullet, Grenade Shape
- 26. Live Bullet/blanks
- 27. Night Stick
- 28. Nunchaku
- 29. Parang/Machete
- 30. Personal Mobility Devices (Bicycles, Booster Boards, Scooters, Skateboards, Unicycles, etc.)
- 31. Poles or totems
- 32. Signal Flare and other flammable materials
- 33. Sky Lantern
- 34. Spear Gun
- 35. Paints of all types (Including Spray Paint)
- 36. Stun Gun
- 37. Tear-Gas Spray/Pepper Spray
- 38. Toy Gun which resemble actual gun
- 39. Walking Stick with Dagger
- 40. Water Guns & Squirt guns
- 41. Wooden/Metal Spear
- 42. Banners with offensive content

The organiser will have the final say on items not listed above. The decision is final and absolute.

Drone and Time Lapsed Video



Not allowed, unless it is your exhibit. Please inform the Organiser.

Strictly NO drone usage allowed (No Fly Zone) for photography and videography and no mounting of any camera for time lapsed recording.





Declaration for Drones for Display







Tools of Trade Declaration



Definition of Tools of Trade

Instruments, tools, equipment and devices as would be usually used in normal scope of a person's profession, trade or occupation, but are sharp objects that can be used as a weapon, such as knife, wine opener, screwdriver, test pen, scissors, cutter, penknife, spanner, etc.

Exhibitors who require "Tools of Trade" <u>are advised to leave it in their Stand before the Security</u> <u>Sweep</u>. Should they need to be brought into the exhibition premises during the show days (20 – 25 Feb), a declaration must be submitted to the Organiser at the Exhibitor Service Centre by 16 Feb).

Traffic Schemes



SA24 Road Closure/Timings



					Show	Days		
Date	13 & 14 Feb	15 & 16 Feb	17 & 18 Feb	19 Feb	20 – 23 Feb	24 & 25 Feb	26 – 28 Feb	29 Feb
Day	Tues & Wed	Thurs & Fri	Sat & Sun	Mon	Tues – Fri	Sat & Sun	Mon – Wed	Thurs
Day Closure Time	N.A.	9am – 12pm (RIR closure only)	6am – 8.30pm	Not (On-road Lane, Connecto Island Ro	Dpen: d Cycling Park Por, Round Oute and Malkway	6am – 8.30pm	10am – 4pm	Roads Open at 6am
Night Closure Time	8.30pm – 6am ⁺¹							



Note:

Road Closure include the On-road Cycling Lane, Park Connector, Round Island Route and Pedestrian Walkway i.e., No Cycling

Legend:

Traffic Control Junctions

RIR - Round Island Route

SA24 – Route to Airshow (13 – 28 Feb)



Date Time	7 – 16 Feb	17 & 18 Feb	19 Feb	20 – 25 Feb (Show Days)	26 – 28 Feb
Access Timing	Via CCR and TMCR	Via CCR only	Via TMCR only		Via CCR only
6am – 8.30pm	-	BUTD or Show Day vehicle labels required	BUTD or Show Day vehicle labels required	ONLY SHOW DAY LABELS ARE VALID	BUTD or Show Day vehicle labels required

Legend:

CCR – Changi Coast Road TMCR – Tanah Merah Coast Road

BUTD – Build-up & Tear Down

Build-up & Tear-down Vehicle Labels



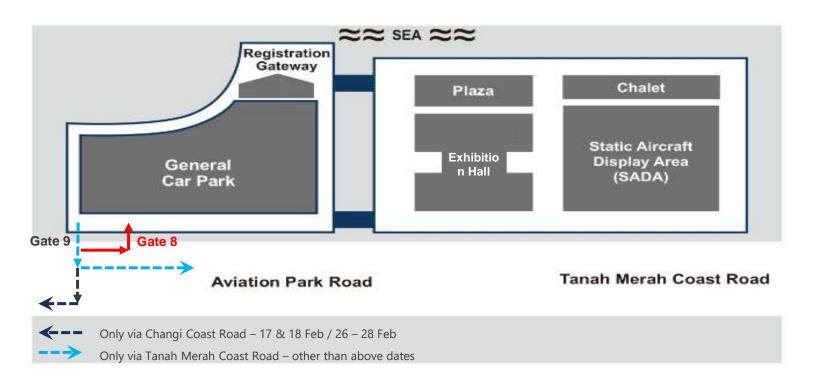
BUTD Vehicle Labels – General Car Park





BUTD Vehicle Labels – General Car Park





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Exhibitor Goods Vehicle Delivery Label



Each exhibitor is entitled to 2 Goods Delivery Vehicle labels (FOC)

Please apply through E-manual E7b/C7b

Valid for Single Entry Only

For Goods Vehicles Only

Driver must always remain with the vehicle Unattended vehicle will be wheel-clamped & release fee of S\$300 will be imposed

Only 30 minutes are allowed for loading/unloading

Labels are to be printed in colour (Do not duplicate)



- Unattended vehicle will be wheel-clamped and release fee is \$\$300.
- Only 30 mins is allowed for loading/unloading

Show Days Vehicle Labels



Traffic Scheme (19 – 25 February 2024)





19 Feb (Eve of Show)

20 – 25 Feb (Show Days)

- Public Traffic 1 Lane in each direction is open to the Public (Fence separating Public & Airshow Traffic will be installed)
- Airshow Traffic via Tanah Merah Coast Road only (Valid Vehicle Labels Required)
- Access to Chalet and Exhibition Hall (Vehicle & Person Checks Required)
- Airshow Traffic via Tanah Merah Coast Road only (Valid Vehicle Labels Required)
- Access to General Carpark

Follow Gantry Signs







Public/Airshow traffic

Self-regulate



Strict lane discipline



Directed to correct access gate

Follow Traffic Advisory Signs



TRAFFIC ADVISORY

ALPS / CHANGI VILLAGE

KEEP LEFT

19 Feb - 23 Feb 6am to 8.30pm

Singapore Airshow 2024 Hotline: 6542 8660 TRAFFIC ADVISORY

SINGAPORE AIRSHOW

KEEP RIGHT

19 Feb - 25 Feb 6am to 8.30pm

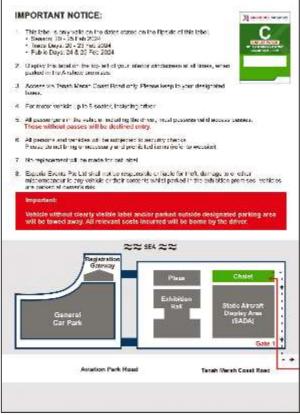
Singapore Airshow 2024 Hotline: 6542 8660



Vehicle Labels – Park @ Chalet Porch

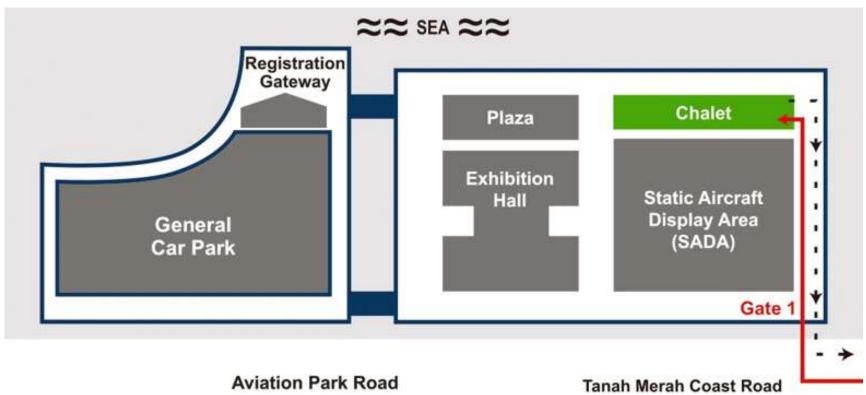






Vehicle Labels – Park @ Chalet Porch

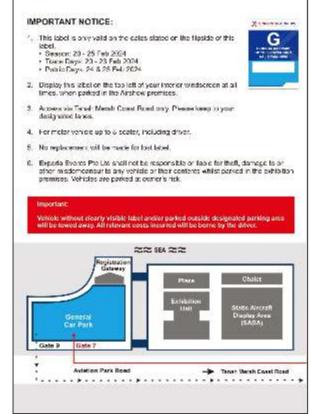




Vehicle Label – General Car Park

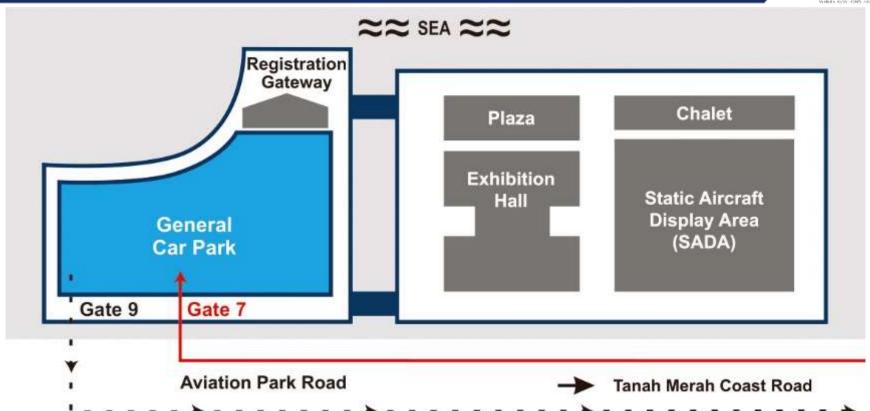






Vehicle Label – General Car Park

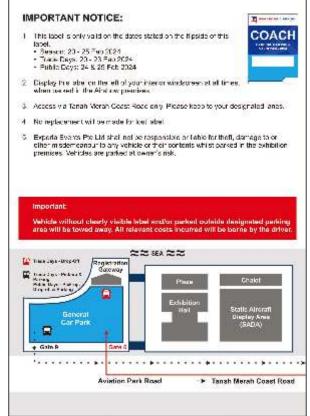




Coach Label - Exhibitor







Coach Label - Exhibitor





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Transport Arrangements

Taxi & Private Hire Vehicle (PHV)



Mode Of Transport	13 – 16 Feb	17 – 25 Feb		26 – 28 Feb	
TAXI Street-hailing	No Surcharge	Street-hail Taxi – Location Surcharge of \$15 applies for journeys commencing from Changi Exhibition Centre		No Surcharge	
TAXI Ride-hailing		Ride-hail Taxi – Pricing is based on app			
PHV Ride-hailing	o gojek	Grab	ryde	NCAT	zig

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Airshow Shuttle (Expo Station to CEC & Vice Versa)



	Build-up (14 – 19 Feb) *For exhibitors only Show Pass upon boarding for complimentary ride	Trade Days (20 – 23 Feb) Booking via App only	Public Days (24 & 25 Feb) Booking via App only	
Singapore Expo to CEC	8am - 3pm	7am - 3pm	7am - 3pm	
CEC to Singapore Expo	10am - 7pm	8am - 6pm	8am - 6pm	
Frequency/interval	1-hour	15 minutes	15 minutes	
Pick-up point	Expo Station	Singapore Expo Hall 5	Singapore Expo Hall 5	
Drop-off point	Pick-up/drop-off point *See next slide for location	Singapore Expo	Singapore Expo	
Faro	-	-	Public day ticket holders: Complimentary	
Fare	Complimentary	\$17 per pax (Singapore Expo to CEC) Complimentary (CEC to Singapore Expo)		

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Pick-up/Drop-off location for Airshow Shuttle (For build-up days only)





Pick up / Drop off





Hotel Shuttle (Trade Days Only)



Service Dates	20 – 23 Feb (Tue – Fri)				
Fare	\$15 p	per way			
Routes	Hotel to CEC CEC to Hotel				
Service Hours	First arrival at CEC by 8am Last arrival at CEC by 2pm (60 min intervals) Bus will target to arrive at CEC by 8am, 9am, 10am, 11am, 12pm, 1pm, 2pm	2pm to 6.30pm (30 min intervals) Buses will depart CEC at 2pm, 2.30pm, 3pm, 3.30pm, 4pm, 4.30pm, 5pm, 5.30pm, 6pm, 6.30pm			

^{*}Journey is estimated to be no more than 90 minutes, subject to traffic conditions.

	List of pick-up locations
1	Carlton Hotel Singapore
2	Crowne Plaza Changi Airport
3	Grand Mercure Singapore Roxy
4	Holiday Inn Express Orchard Road
5	ibis Singapore on Bencoolen
6	InterContinental Singapore
7	JW Marriott Hotel Singapore South Beach
8	Mercure Singapore Bugis
9	Orchard Hotel Singapore
10	Pan Pacific Singapore
11	PARKROYAL COLLECTION Marina Bay
12	Pullman Singapore Orchard
13	Royal Plaza on Scotts
14	Swissotel The Stamford
15	Village Hotel Changi
16	voco Orchard Singapore

Hotels Near Hotel Shuttle Pick-up Points



Hotels
30 Bencoolen
Andaz Singapore
Artyzen Singapore
Ascott Orchard Singapore
Changi Cove
COMO Metropolian Singapore
Concorde Hotel Singapore
Conrad Centennial Singapore
Fairmont Singapore
Far East Plaza Residences
Goodwood Park Hotel
Hilton Singapore Orchard
Holiday Inn Express Singapore Katong
Holiday Inn Singapore Orchard City Center
Hotel Bencoolen
Hotel Calmo Bugis
Hotel G Singapore
Hotel Grand Pacific
Hotel Indigo Singapore Katong
Hotel Mi Bencoolen
Hotel NuVe Heritage City Hall
Hotel Royal @ Queens
JEN Singapore Orchard Gateway by Shangri-La
JEN Singapore Tanglin by Shangri-La
Mandarin Oriental Singapore
Naumi Hotel Singapore

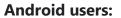
Hotels
Novotel Living Singapore Orchard
Oakwood Studios Singapore
Orchard Hotel
Orchard Parksuites
Orchard Rendezvous Hotel Singapore
Pan Pacific Orchard
Pan Pacific Serviced Suites Beach Road
Pan Pacific Serviced Suites Orchard Singapore
Pullman Singapore Hill Street
Quincy Hotel Singapore
Raffles Hotel
Rendezvous Hotel Singapore
Shangri-La Singapore
Singapore Marriott Tang Plaza Hotel
Summer View Hotel
The Capitol Kempinski Hotel Singapore
The Ritz-Carlton, Millenia Singapore
The Singapore EDITION
The St. Regis Singapore
V Hotel Bencoolen
Vibe Hotel Singapore Orchard
Village Hotel Katong
York Hotel Singapore
YOTEL Singapore Orchard Road
YOTELAIR Singapore Changi

Shuttle Services – Booking via the App



From 2 Jan 2024, download the Mobile App to book the shuttle services ahead of the event.

iOS users:



Huawei users:









Before the event, make sure you have:

- Mobile device
- 2. Email address to register for an account
- 3. Contact number (mobile) for account verification and notification of ride details

Shuttle Services –Booking via the App



Hotel Shuttle				
Hotels to CEC	Book by 8pm the day before			
CEC to Hotel	Book two hours before desired departure time			
Strictly no sale of shuttle tickets at the hotel.				

Airshow Shuttle				
Singapore Expo to CEC Book any time before your desired departure time				
CEC to Singapore Expo No booking required (Complimentary)				
Priority will be given to guests who have made advance bookings. On-site booking via the App is still allowed but do expect longer waiting time				

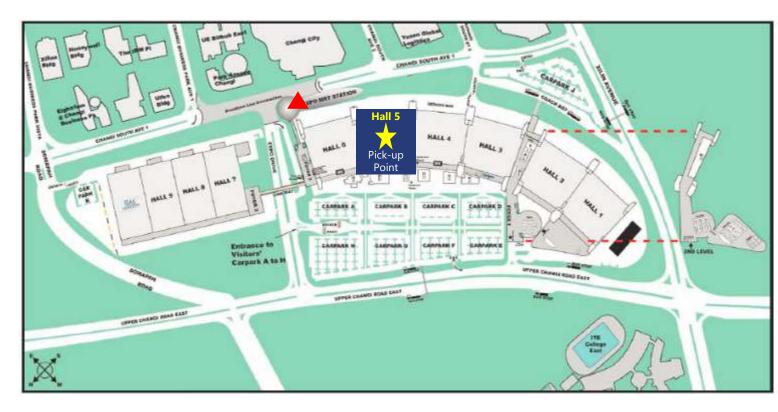
Book the shuttle in advance! Free cancellation before 1 Feb 2024 (GMT +8)

Pick-up/Drop-off location for Airshow Shuttle (For trade and public days)



▲ Drop-off Point

Pick-up Point



By Car/Coach (Park @ General Car park)	Taxi & PHV	Hotel Shuttle (Trade Days Only)	Airshow Shuttle (Trade & Public Days)
Exhibitor General Car Label (8-seater & below) Trade Days: \$580 Public Days: \$310 Season: \$890 Coach Label (above 8-seater) Trade Days: \$860	 Taxi (Street-hail) Location surcharge of \$15 applies for all journeys commencing from CEC from, 17 - 25 Feb 2024 Private Hire (PHV). Includes Ride-hail Taxi 	Hotels Booking via Airshow Shuttle App from 2 Jan 2024 Hotel/CEC - Booking closes at 8pm day before desired departure date. Hotel/CEC - Booking closes at 8pm day before desired departure date.	Build-up Days Fare: Complimentary (present pass upon boarding) Trade + Public Days Booking via Airshow Shuttle App from 2 Jan 2024 SIN Expo Hall 5 to CEC 1st Bus - 7am
 Public Days: \$250 Season: \$1,160 		 Carlton Hotel Singapore Crowne Plaza Changi Airport Grand Mercure Singapore Roxy Holiday Inn Express Orchard Road ibis Singapore on Bencoolen InterContinental Singapore JW Marriott Hotel, South Beach Mercure Singapore Bugis Orchard Hotel Singapore Pan Pacific Singapore Parkroyal Collection Marina Bay 	Last Bus – 3pm Fare: \$17 per person per trip (includes return trip from CEC) CEC to SIN Expo Hall 5 1st Bus - 8am Last Bus – 6pm Fare: Complimentary
		 Pullman Singapore Orchard Royal Plaza on Scotts Swissotel The Stamford Village Hotel Changi voco Orchard Singapore (See earlier slide for nearby hotels) Fare S\$15 per person per way	Public Day Ticket Holders SIN Expo Hall 5 to CEC 1st Bus - 7.30am Last Bus - 3pm Fare: Inclusive in Admission tickets Non tickets holders: \$17 per person CEC to SIN Expo 1st Bus - 8.30am Last Bus - 6pm

Exclusively Yours



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 - Singapore flavour: Showcase of uniquely local brands and offerings that inspires and ignites imagination
 - **Sustainability:** Showcase of local brands and offerings that are sustainable
- → Offers are valid from 15 Dec 2023 15 Mar 2024 (unless otherwise stated)



Present your trade pass/above e-voucher or key promo code **SAERO24** to redeem your discounts at more than 60 merchant partners island wide.

Visit <u>www.singaporeairshow.com/AeroPerks</u> for more information.

Singapore Airshow Merchandise





COME OVER TO

CAPTAIN'S DEN FOR

EXCLUSIVE

SINGAPORE AIRSHOW MERCHANDISE!!

Singapore Airshow Beer





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Promo Fare on Singapore Airlines



- → Available worldwide for travels to Singapore
- https://www.singaporeair.com/en_UK/promocode/
 SIA's English language websites
- → Promo Code: AS2024



Scenting Packages







Coffee Machine Rental Packages





COFFEE PACKAGE AVAILABLE FOR EXHIBITORS AT AIRSHOW EVENT

First come first serve - Limited Coffee Packages

BARISTA COFFEE STATION

A semi-automatic machine consists of two group head(spout) with paired coffee grinder to grind the coffee beans and it is operated by a Barista or Coffee Connoisseur.

FULLY AUTOMATIC MACHINE SET

Fully automated machine, Self-service made easy with just one click of a selected beverage it will be dispensed automatically. Beverage available: Espresso, Black Coffee, Cappuccino & Latte.

BULK BREW COFFEE STATIONS (30L PER BREW)

Highlights of this equipment Mobility and Heat retention features; you will be able to serve in an optimum level and accessibility your coffee & tea beverages. It caters to high volume requirement for Coffee on Event Sites & Exhibition



Mobile Bar Counters



 Exhibitors interested to hold receptions and cocktails may approach our caterers for mobile bar counters set-up





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For any further enquiries, please email to – <u>helpdesk2024@singaporeairshow.com</u>

For any media-related enquiries, please email to - pr2024@singaporeairshow.com

For any operations-related enquiries, please email to - operations2024@singaporeairshow.com



THANK YOU

